# **Luna Star Fine Art Studio**

### 109 E. Pine St.

## **Policies and Procedures**

## **TuitiTuition/Expenses**

- -There will not be a tuition charge for classes.
- -You will be required to get a tool kit for each genre in order to have required materials for the classes. General cost is \$50-\$75 per genre each semester.
- -You will be responsible for purchasing dance shoes and or other materials needed for specific classes.
- -Costumes will be purchased once a semester for the final recital.

# **Family Participation**

Our studio is a non-profit and we rely on grants, fundraising, and sponsorships to cover expenses. In order to keep our doors open, we request each family contribute in some way.

## **Participant Class Expectations**

-Please arrive at class on time.

For safety, doors to the studio will be locked 10 mins after class begins.

- -Be prepared for class and bring all items needed. Please bring a water bottle for dance classes.
- -Use the bathroom before class.

- -Proper attire is required. Jeans are not permitted for dance classes. It is requested that participants wear their Luna Star T-shirt or leotard, leggings etc. for all dance classes.
- -No food or gum allowed on the main floor.
- -Respectful behavior is expected at all times from all participants in the studio.
- -Cooperation and participation is expected from all participants.
- -No Violence policy: any type of violence will not be tolerated in our studio. Bullying of other participants, or disrespectful behavior towards Luna Star staff/volunteers will not be tolerated.
- -Alcohol, tobacco, or drugs of any kind will not be allowed.

#### **Attendance**

- -Parent/Guardian please let the instructor or director know if your child will be missing class.
- -If a student misses more than two classes without notifying the instructor, you will be dropped from the class roster.
- -You must make contact with the director or instructor directly to be excused.
- -If a participant is absent two times in a row before a performance, they will not be able to perform.
- -Dismissal From Studio if excessive absences without communication to instructors or directors.
- -Class Observances- We will observe most national holidays and follow most Demping Public School observances such as spring break.

#### **Performances**

- -If a participant is absent two times in a row before a performance, they will not be able to perform.
- -Participants must be at dress rehearsal in order to perform at our end of semester recital.
- -Intermediate and Advanced students will be required to attend extra performance rehearsals.
- -Costumes will be required to perform.

### **Dismissal from Studio**

- -If a participant/parent/family member is not in compliance with above policies.
- -Excessive absences without communication to instructors or directors.
- -No violence policy. We will not accept any acts of violence or harassment towards studio staff, volunteers or participants.

If you have any questions or need clarifications on any of our policies or procedures, please feel free to email us at <a href="mailto:lunastarfinearts@gmail.com">lunastarfinearts@gmail.com</a>.